

DRAFT
Minutes

GENERAL PLAN UPDATE – REFINEMENT GROUP

Thursday, September 9, 2004, 12:00 to 5:00 PM
at the Leadership Institute, 2354 Garden Road, Monterey

Those present: Pete Scudder, Mike Caplin, Brian Finegan, Alfred Diaz-Infante, Juan Uranga, Tom Rowley, Sheryl McKenzie, Nancy Isakson, Christopher Bunn Jr., Tom Carvey, Rene Boskoff, Christine Kemp, Jay Brown, Rick Smith, Kurt Gollnick, Luann Meador, Aaron Johnson, Shari Damon.

- I) Public Comment Period (Public Comment for issues not on the agenda)
Public comment: none

- II) Approval of agenda for September 9, 2004
Public comment: none
Add Public Services to the Executive Summaries under IV. Otherwise approved as e-mailed

- III) Approval of minutes of August 26, 2004 and September 2, 2004
Public comment: none
Minutes were not available for approval. It is expected that they will be e-mailed during the coming week.

- IV) Update of Executive Summaries
Public comment: none

Agriculture:

Christine Kemp handed out copies of the Ag exec sum, along with several other executive summaries. Jay Brown also brought a version of the Ag executive sum. Christine will follow today's hand-written changes today and deliver them to the typist. Both Jay and Christine took their exec sums from the web site. Jay's version still had the AG-1.3 language, which should be deleted. Nancy Isakson noted that GPU3 added a section for the Agricultural Advisory Committee (AAC), so that Jay's sentence is needed. Mike Caplin suggested using the word, "representative" instead of "balanced" in Jay's sentence.

M/s/c to be consistent in calling us the "Refinement Group," not the "Refinement Committee."

The Ag exec sum should reference where routine and ongoing agricultural practices occur in GPU3. Nancy: we moved Routine and Ongoing Agricultural Practices (RAOAP) to the AG element and deleted much of it from ERME. Discussion over what RAOAP procedures are listed in ERME and Ag.

Delete 3 and 4, the 2 pp under introduction. These are new bullets.

Key policies concepts include the following:

- List of key RAOAP was moved from ERME to Ag and expanded.
- Deleted proposal for AAC, recommended AD-1.2 for representative Planning Commission.

- Refinements to Ag Buffer policies define nature of buffers.
- Residential clustering and TDR's removed from AG and sent to Land Use.
- Recommend a county planner for ag applications. Jay read from the RG plan: the county shall assign a planner as per the RG AG-1-11.
- Modified to G.O. 3 and 7.
- GP should not give preference to certain crops or farm commodities.
- Ag Tourism

Nancy Isakson will type and deliver to the typist.

Health and Safety:

Copies of the exec sum were distributed. Brian Finegan led the discussion and tracked the changes. There were minor changes to several bulleted points. Health and Safety approved as revised.

Land Use: Already approved.

Administration:

Christine distributed copies of the Admin exec sum. There were congratulations on the formatting, which had the name of the element on top, then "executive summary" underneath.

Admin exec sum approved as revised.

Circulation:

The subcommittee is working on this exec sum. Kurt Gollnick read the Circulation Exec Sum after the break.

LOS levels should be based on Average Annual Daily Travel (AADT), not peak hour/ peak day. Add sentence to read: "Restrictive LOS standards shall not impede development in community areas necessary to achieve the county's housing needs."

M/s/c to add the RG Fair Share language.

Trail management plan: trail sustainability having to do with maintenance and safety.

Approved as read by Kurt. Rick Smith will e-mail the document to Christine Kemp who will deliver it to the typist.

Housing:

Alfred Diaz-Infante distributed copies of the Housing exec sum. The exec sum was read item by item. Alfred tracked changes.

On the first bullet, put "historic" in quotations, to read, "...and preservation of "historic" housing units."

Bullets 5, 6, and 7, change verb conjugations to plural form.

Housing exec sum approved as revised.

Public Services (added to today's agenda)

Discussion over the harmonization of Public services and the RG “Water” section. Luann Meador and Nancy Isakson led this discussion. Mike Caplin will give the electronic version to Christine Kemp, who will deliver it to the typist.

2 handouts were distributed: entitled “Public Services Executive Summary” and “Executive Summary: Domestic water, wastewater services, water reclamation and recycling within the public services element.” These 2 documents were harmonized and combined. Luann tracked the changes.

Move the four bullets from water to the top of the bulleted list of Public Services. Delete last pp of PS exe sum.

Discussion of the role of single-family homes being distinct from “development.” Suggested language: “The 1st single family dwelling and any other allowed structure pursuant to 9.1 shall not be considered development for the purposes of this element.” m/s/c.

V) Reports from sub-committees
Public comment: none

A) Status of Finished Elements: the chart below was updated during the meeting to reflect the current status of each element.

Name of Element	Final Approval by RG	Finished by typist	Distributed to RG Subcom for Proofing	Final-Final approval	Executive Summary
Land Use	Yes	Yes	Yes	Yes	Done
Ag	Yes	Yes	Yes	Yes	Done
ERME	Yes	Yes	Yes	Yes	Done
Circulation	Yes	Yes	Yes	Yes	Done
Public Service	Yes	Yes	Yes	Yes	Done
Health and Safety	Yes	Yes	Yes	Yes	Done
Definitions	Yes	Yes	Yes	Yes	Done
Administration	Yes	Yes	Yes	Yes	Done
Coastal	No	No	No	No	Not done
Housing	Yes	Yes	Yes	Yes	Done

B) Other items:

Timely Processing of Permits:

This used to be entitled “timely processing of amendments,” but now moved to apply to all permits and will read as follows: Goal AD-2 and AD-2.6.

The County shall make decisions regarding the permit application, including General Plan amendments according to the state law, consistent with and contingent upon submitting of information by the applicant.

Distributing RG work:

A CD containing the RG work and a cover letter should be sent to the cities, mayors and city managers, and they should be made aware that all the RG work is accessible on the web site. 20 paper copies of the RG work will be prepared in binders for various governmental entities.

VI) 1982 Plan Analysis (Chapter 1)

Jay Brown distributed copies of a matrix showing the 1982 General Plan policies.

It was decided to look through all the 1982 policies as a group rather than breaking them up into subcommittees. There are 350 policies. Starting with Chap. 1, Jay led the group through the chart. Tom Carvey tracked the changes on the chart itself (see rg/sec/1982/1982GPChap1Tb_9_02_04 for notes.doc).

VII) Agenda building for next meeting

- A) Need facilitator for next 2 weeks: Nancy Isakson will facilitate.
- B) Meeting at the Monterey County Herald on September 23, 2004.

VIII) Adjournment to meeting of Thursday, September 16, 2004, 12:00 to 5:00 PM at the Salinas Chamber of Commerce, 119 E. Alisal St., Salinas