

DRAFT
Minutes

GENERAL PLAN UPDATE – REFINEMENT GROUP

Thursday, July 22, 2004
12:00 to 5:00 PM
at the Monterey County Association of Realtors' Offices
201-A Calle del Oaks, Del Rey Oaks

Those present: Rick Smith, Gwen Millar, Christopher Bunn Jr., Mike Caplin, Alfred Diaz-Infante, Tom Carvey, Brian Finegan, Jay Brown, Sheryl McKenzie, Christine Kemp, Sheri Damon, Tom Rowley and Ralph Riva

- I) Public Comment Period (Public Comment for issues not on the agenda)
Public comment: none

- II) Approval of agenda for July 22, 2004
Public comment: none
Add to agenda:
Under IV (A), add "Administration Element"
Agenda was approved as e-mailed, with above addition m/s/c

- III) Approval of minutes from July 15, 2004
Public comment: none
The minutes from the July 15, 2004 meeting were not available.

- IV) Reports from sub-committees
Public comment: none
 - A) Finished Elements:
 - i) Land Use: The group looked at the Land Use Element last week. Christine Kemp will hand write the final changes and give them to the typist. m/s/c to add a footer on the clean documents.
 - ii) Ag: look at final form today
 - (1) Jay Brown handed out copies of the Ag Element and led the group through this element. The RG work was originally based on GPU2, but there are not many significant changes because the RG had re-written much of this element. The typist has reformatted this document. Mike suggested that we add a header and footer indicating that this is the RG work. The footer should also contain the filename, which should also indicate the date when the version was typed in its final format.
 - (2) On today's Ag Element handout, the green highlighting indicates wording that was contained in GPU2, was removed in GPU3, and that Jay recommends that we add back in. Red font color indicates wording that Jay suggests be added.
 - (a) Page 10-3, Policy AG-1.1 paragraph. Page 10-4, Policy AG-1.2, leave green language in.
 - (b) Page 10.5: The red language indicates that the reference relates to RG Policy LU-9.9.
 - (c) Luann Meador has a bulleted list of "cover letter items" from the July 15, 2004 meeting that should be included with the RG work. Discussion of whether to include the reference to RG work or not. m/s/c to add a comment in place of the red language.

- (d) Page 10-6: M/s/c to keep the numbers of the policies the same as the GPU3 numbering; anything added by the RG would be indicated by the insertion of the policy number along with the word “new,” e.g. AG-1.3 (new).
 - (i) The comment at the top of the page is repeated 2x. Delete the extra comment.
 - (ii) AG-1.3 makes reference to Farmworker housing in LU-9.3. This needs to be clarified. HE Goal H-5 will be broken into two pieces to correspond to LU-9.3 and 9.”new”
 - (iii) AG-1.10: change to “deleted” with comment below.
 - (e) Page 10.7:
 - (i) Indicate 3 more deleted policies: 2.5, 2.6 and 3.2.
 - (f) Page 10-8.
 - (i) AG-3.5 As per subcommittee recommendation.
 - (ii) AG-3.8 deleted, add comment
 - (g) Page 10-9
 - (i) Add back the green language “facilities for small gatherings”.
 - (h) M/s/c to give the County the RG work as Word documents and also a “.pdf” version of the same document.
- iii) ERME: look at final form today
- (1) Mike Caplin led the group through the ERME document
 - (a) Format issues:
 - (i) Add header, saying “Monterey county general plan draft Refinement Group modification”.
 - (ii) Add footer with date and filename. Filename will appear in footer.
 - (iii) Also add header to Land Use
 - (iv) Single underlines and strikeouts are County’s changes from GPU2 to GPU3.
 - (v) Double strikeouts and underlines that are shaded are Mike’s recommended changes for today’s work.
 - (vi) Highlighted changes are GPU2 to GPU3 changes (shaded).
 - (b) Page 5-19
 - (i) Goal ER-2 last week made changes: New title is “Conservation of Natural Resources”. Language under the goal should say, “Conserve wildlife and natural resources.”
 - (ii) ER-9.21 new title is “Encourage growth that conserves resources.”
 - 1. M/s/c to include the new wording, “The County shall protect environmentally sensitive areas by encouraging future urban growth in urban areas.”
 - (iii) Page 5-20
 - 1. ER-2.3: add “lands” after “rural” ok
 - 2. The reference to AG-1.3 should read “AG-1.1”. Include a comment that the reference relates to the RG work, and not to GPU3. Discussion that the style should be clean and internally consistent so that the cover letter would explain the entire document.
 - 3. ER-2.4: deleted, as previously approved
 - (iv) Page 5.21
 - 1. change that comment is to AG-1.1, not AG-1.3
 - 2. move “building envelope” box next to ER-2.3
 - (v) Page 5.22
 - 1. change AG-1.3 to AG-1.1
 - (c) Page 5-23
 - (i) Add that the policy was deleted

- (ii) ER-2.9 leave policy number and indicate that it has been deleted (typical)
- (d) Page 5-24
 - (i) In the 14th line from the top of the page, change “reasonably” to “feasibly”, Feasibly is a defined term.
 - (ii) Delete paragraph beginning with “new development must conform to fire safety...”
 - (iii) In 3rd paragraph, add “are not considered native vegetation”.
 - (iv) Change “preserve” to “conserve” in the first sentence.
- (e) Page 5-25
 - (i) Change AG-1.3 to AG-1.1 in two places on this page
 - (ii) Leave the comment as is.
 - (iii) ER-2.11
 - 1. title: Removal and Replacement of Native Oak Trees
- (f) Page 5.26
 - (i) Add comment after 2.11
- (g) Page 5.27
 - (i) ER-2.13: change AG-1.3 to AG-1.1
- (h) Page 5.28
 - (i) ER-2.19 policy deleted, and add that policy was deleted
 - (ii) Add policy 2. ”new” Safe and Healthy Woodlands.
- (i) Page 5.29
 - (i) 3.1 no changes
 - (ii) move box of “best management practices” to 2.17
 - (iii) 3.2 Erosion control
- (j) Page 5-30
 - (i) Change AG-1.3 to AG-1.1
- (k) Page 5-31
 - (i) In several places, change AG-1.3 to AG-1.1
- (l) Page 5-32
 - (i) Delete text box
- (m) Page 5-33
 - (i) Put in policy number and add that it is deleted
- (n) Page 5-34
 - (i) 5.1: delete that revisions are from GPU2.5
- (o) Page 5.35
- (p) Page 5-36
 - (i) 6.3: add “and petroleum”
- (q) Page 5-37
 - (i) Box entitled “circulation element goal” check for policy numbers.
- (r) Page 5-38
- (s) Page 5.39
 - (i) ER-9.1 Development Review:
 - 1. Discussion of “common public viewing areas.” RG definition needed. M/s/c to use Title 20 definition. Capitalize “Common Public Viewing Areas” to indicate that this is a defined term. Definitions committee will write definition of Common Public Viewing Area. Add the word “designated,” to read, “Designated Common Public Viewing Area (DCPVA).”
 - 2. Need definition of “Public Viewshed.” GPU3 used the term “viewshed” loosely, but the RG defined it as “public viewshed.”
- (t) Page 5-40
 - (i) At the end of 9.2, change AG-1.3 to AG-1.1

- (ii) Delete comment at end of 9.2
 - (iii) ER-9.3
 - (iv) ER-9.4 change to DCPVA
 - (v) ER-9.5 Ridgeline Development. This section includes a definition of “Common Public Viewing Area.” Include the work “designated” before CPVA.
- (u) Page 5-42
 - (i) ER-9.6: Change Ag 1.3 to Ag 1.1
 - (ii) 9.7: add “designated” before CPVA.
 - (iii) 9.8:
 - (iv) ag 1.3 to ag 1.1 at bottom of page
- (v) page 5-43
 - (i) ag 1.3 to ag 1.1
 - (ii) ER-9.9
 - 1. add DCPVA
 - 2. check policies in box to the right
 - (iii) Mike Caplin will do a search for “common public viewing areas” and change them to “Designated Common Public Viewing Areas.”
 - (iv) ER-9.11 no change
 - (v) ER-9.12 no change
 - (vi) ER-9.13: show policy number and that it has been deleted
- (w) Page 5-45
 - (i) ER-9.15: County added “feasible”
 - (ii) ER-10
 - (iii) ER-10.1
- (x) Page 5.46
- (y) This completes the RG ERME work. Mike Caplin will type out today’s changes and e-mail them to Tom Carvey
- iv) Circulation: No work on this element today
- v) Public Service: The completed sections of this element need to be assembled and typed in their final format.
- vi) Health and Safety Element: The completed sections of this element need to be assembled and typed in their final format.
 - (1) Geologic Hazards from Aaron Johnson or Kurt Gollnick
 - (2) Fire: Mike Caplin will give the fire section to Tom Carvey.
 - (3) Water hazards: Nancy Isakson and Sheryl McKenzie will send this section to Tom Carvey who will forward it to the typist.
- vii) Administration Element: Copies of the GPU3 Administration Element were distributed. This is not one of the 7 mandated general plan required elements. Christine Kemp tracked changes.
 - (1) Needs a header and footer
 - (2) Use the typical RG language that narrative is only for description and is not policy, etc.
 - (3) Keep first sentence only, delete box
 - (4) Guiding Objective stays as is
 - (5) Key concepts: delete
 - (6) Part 2: Goals and Policies
 - (a) Goal AD-1: Public Participation and Hearing Bodies
 - (i) Refer to GO #12, simplify review of projects. The complexity of the hearing process works against this objective.
 - (b) AD-1.1

- (i) Keep 1st sentence, delete 2nd sentence. Add, “Public participation is required by state law. The nature and extent of public participation is more appropriately addressed by implementing ordinances.”
- (c) AD-1.2: Role of Hearing bodies. Strike first clause, begin with, “The decision-making and appeal roles shall generally be:”
 - (i) Discussion of the role of the Big Sur Multi-Agency Advisory Council. Established 1986 as an opportunity for CalTrans to explain their work to the community. Agency officials are the majority on the council. This agency was established by the County. Members were established by County resolution. Mike Caplin will look for the resolution that established this agency to find what the original intent was.
 - (ii) Discussion of the role of LUAC’s:
 1. Discussion about the possible role of the LUAC’s being policy-making entities. They are several steps removed from the accountability borne by elected officials.
 2. Christine suggested the language, “The LUAC’s shall make recommendations to the appropriate hearing body for ~~design review applications~~ design aspects of discretionary permits in their respective planning areas. (although design review does not imply a discretionary permit). Shall be appointed by...for 2 year terms based on a list of desirable qualifications
 3. Just design review applications, or design aspects of discretionary permits?
 4. What kind of balance is required on a LUAC?

B) Elements in process:

- i) Definitions
- ii) Health and Safety
- iii) Added today: Coastal Element

C) 1982 General Plan Organization Subcommittee Work

- i) Report from Jay Brown on alignment of RG work, GPU3 and the 1982 plan: nothing new to report.
- ii) Subcommittees updating from GPU2 to GPU3

D) Report on word processing and final clean version of RG work

- i) The RG Administration Element has not been completed.
- ii) Jay has the RG subcommittee assignments on a spreadsheet that has been distributed.

E) Other items:

- i) Update of GPU process
- ii) Prioritization of goals

V) Agenda building for next meeting:

- A) Complete the Circulation element
- B) Complete the Public Services element
- C) Complete the Administration element

VI) Adjournment to meeting of Thursday, July 29, 2004, 12:00 to 5:00 PM, at the former “Leadership Institute”, 2354 Garden Road, Monterey